

**BOROUGH OF SOUTH GREENSBURG
REGULAR COUNCIL MEETING
APRIL 11, 2016**

Council President Clentin Martin called the meeting to order at 6:30 P.M.

All those present repeated the Pledge of Allegiance to the Flag.

PRESENT: Bartley, Costello, Fajt, Iezzi, Martin, Rosensteel,

PRESENT: Mayor Betty Dobies, Solicitor Timothy Fedele, Engineer Douglas Regola

ABSENT: Yarnell

CITIZEN'S REMARKS:

Rosensteel – Commented on the tennis courts needing sprayed for weeds and that the net does not stay up. People are using it again.

Joanne Caffrey – Thanked council for their service.

APPROVAL OF PREVIOUS MEETING'S MINUTES: A motion was made by Rosensteel/Bartley to approve the minutes of the regular meeting held on March 14, 2016.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

CORRESPONDENCE: Mr. Martin reviewed the correspondence and copies were given to each Council member.

COMMITTEE REPORTS:

MAYOR: Mayor Dobies presented the Police Report for March: 95 incidents, 25 citations, 5 parking notices, 7 arrests, 1,736 miles logged on the cars and \$3,220.38 collected in fines and reports.

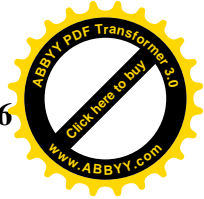
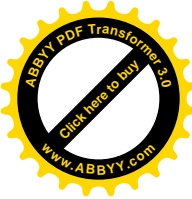
POLICE & EMERGENCY MANAGEMENT: Mr. Furin, Emergency Management Coordinator, presented his report, a copy was given to council members. Mr. Fajt had nothing to add to the Mayor's police report.

BUILDINGS & GROUNDS: No report.

STREETS & SANITATION: A copy of the Foreman's report for March was passed to each council member.

FIRE & WATER: Mr. Rosensteel presented the Fire Chief's report for March. 42 Alarms and drills. 16,088 total miles on the engine, 9,610 total miles on the squad truck, and 26,966 total miles on the rescue. Working on better reporting for next meeting.

PARKS & RECREATION: Mr. Costello reported park clean up day will be April 23, LECOM will be volunteering.



PLANNING, ZONING & CODE ENFORCEMENT: Mr. Bartley presented the Zoning Officer's report for March: 5 permits issued. 1 Accessory Building, 1 Building, 1 Fence, 1 Grading, 1 Zoning. UCC Report for March: no permits issued.

SOLICITOR'S REPORT: Mr. Fedele had no report

ENGINEER'S REPORT: No report.

SEWAGE AUTHORITY REPORT: Mr. Petroy presented the sewage authority report.

FINANCIAL REPORT: Mr. Martin explained we are still working on reconciling all accounts.

UNFINISHED BUSINESS:

- A. Motion was made by Rosensteel/Fajt that Chairman Burzawa will be contacted to schedule a planning commission meeting the week of May 18. If no meeting is held, Burzawa will be removed from the planning commission.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

NEW BUSINESS:

- A. Motion was made by Iezzi/Costello that bids for the 2016 Paving Program will be tabled until next meeting.

VOTE: 6 Yes, 0 No, 1 Not Present(Yarnell), 0 Abstain - Motion carried.

- B. Motion was made by Fajt/Iezzi to advertise for Manager/Secretary position; part time clerical position.

VOTE: 5 Yes, 1 No (Rosensteel), 1 Not Present(Yarnell), 0 Abstain - Motion carried.

- C. RESOLUTION NO. 2016-02 Motion was made by Iezzi/Rosensteel to adopt Resolution No. 2016-02, accepting the Municipal Records Manual.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

- D. Motion was made by Fajt/Iezzi to destroy garbage receipts and time cards prior to 2000 and as according to the Municipal Records Manual.

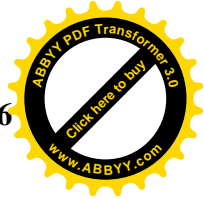
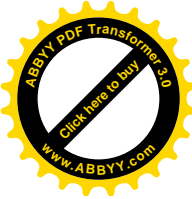
VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

- E. Motion was made by Rosensteel/Bartley to approve Singer Accounting, Lindsay A. Greenleaf, CPA for the 2015-2019 Independent Audits and consulting services on an as needed basis, at an hourly rate, not to exceed 16 hours/month.

VOTE: 6 Yes, 0 No (Rosensteel), 1 Not Present (Yarnell), 0 Abstain - Motion carried.

- F. Motion was made by Fajt/Costello to accept leave of absence of Heather Ward.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.



G. Motion was made by Iezzi/Costello to advertise for a temporary cleaning person, two days a week, three hours a day.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

H. Motion was made by Iezzi/Bartley to hire Randall Katich for grass cutting approximately 35 hours per week at \$9.75.

VOTE: 5 Yes, 1 No (Martin), 1 Not Present (Yarnell), 0 Abstain - Motion carried.

I. RESOLUTION NO. 2016-03 A motion was made by Iezzi/Bartley to adopt Resolution NO. 2016-03 to accept the Berkheimer Confidentiality Resolution and appoint Kevin Fajt. VOTE: 5 Yes, 0 No, 1 Not Present (Yarnell), 1 Abstain (Fajt) - Motion carried.

J. Motion was made by Rosensteel/Fajt to approve a charge for handicap parking of \$125; to cover cost for post and sign.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

K. Motion was made by Rosensteel/Costello to approve billing for garbage service regardless of vacancy starting January 1, 2017.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

L. Motion was made by Fajt/Bartley to appoint Thomas Yarnell and Borough Secretary as representatives to COG.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

M. Motion was made by Costello/Bartley to accept the resignation of Lee Kunkle from the Recreation Board.

VOTE: 5 Yes, 1 No (Rosensteel), 1 Not Present (Yarnell), 0 Abstain - Motion carried.

N. Motion was made by Costello/Fajt to amend the Recreation Board Bi-Laws – No recreation board member may hold a position on another board that is a subsidiary of the recreation board or be a board member of a leasing subsidiary of the recreation board.

VOTE: 5 Yes, 1 No (Rosensteel), 1 Not Present (Yarnell), 0 Abstain - Motion carried.

O. AMENDMENT TO REC BOARD: Motion was made by Costello/Bartley to amend the membership of the Recreation Board from a 5 member committee to a 7 member committee.

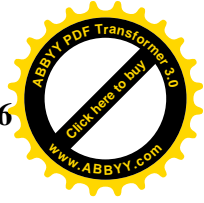
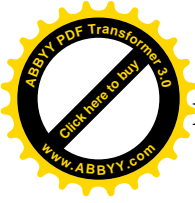
VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

P. PURCHASE OF LAPTOP & VOICE RECORDER: Motion was made by Rosensteel/Bartley to approve the purchase of a laptop and digital voice recorder for the borough, not to exceed \$500.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

Q. BOROUGHS ASSOC AD: Motion was made by Fajt/Costello to sponsor a quarter page ad at a cost of \$45 for the Westmoreland County Boroughs Association Annual banquet.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.



R. BOROUGHS ASSOC BANQUET: Motion made by Fajt/Costello to cover the cost for council members to attend the Westmoreland County Boroughs Association Annual Banquet at a cost of \$20 per member.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain – Motion carried.

S. WINTER STORM JONAS: A motion was made to approve Kaitlyn Lewis as agent for Winter Storm Jonas.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain – Motion carried.

T. DESTRUCTION OF OLD RECORDS: Motion was made by Rosensteel/Bartley to approve incineration of records to be destroyed as approved by council.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain – Motion carried.

APPROVAL OF PURCHASES:

A. BACKHOE REPAIR: A motion was made by Rosensteel/Bartley to approve payment of \$18,170 to John Deere for repair on backhoe.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain – Motion carried.

B. BALL FIELD FILL DIRT: A motion was made by Costello/Fajt to approve the purchase of one truckload of fill dirt for not more than \$1,775.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain – Motion carried.

APPROVAL OF BUDGET TRANSFERS: None.

APPROVAL OF BILLS: No Bills presented for approval

EXECUTIVE SESSION: A motion was made by Costello/Fajt to go into an executive session.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain – Motion carried.

ADJOURNMENT: A motion was made by Costello/Bartley to adjourn the meeting.

VOTE: 6 Yes, 0 No, 1 Not Present (Yarnell), 0 Abstain - Motion carried.

Minutes Submitted by

Kaitlyn Lewis