

**AUTHORIZING THE DISPOSITION OF PUBLIC
RECORDS RESOLUTION NO. 5-2021**

WHEREAS, the Borough of South Greensburg desires to destroy records as appropriate, pursuant to the Municipal Records Manual, dated December 26, 2008, and amended July 23, 2009; and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition of public municipal records shall be approved by Resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED by Council of the Borough of South Greensburg, in regular meeting assembled by authority of the same:

SECTION 1. That the Council of the Borough of South Greensburg, Westmoreland County, Pennsylvania hereby, to the extent that it has not already done so, adopts the Municipal Records Manual as approved December 26, 2008, and amended July 23, 2009, as its records disposition policy, a copy of which shall be on file with the Borough Secretary.

SECTION 2. That the Borough in accordance with the above cited Municipal Records Manual authorizes the destruction of public municipal records as appropriate and set forth in said Manual, and as specifically identified in Exhibit A, attached hereto and incorporated by reference herein.

SECTION 3. That the Borough Secretary, Chief of Police, and any other proper Borough officer be and are hereby authorized and directed to carry out the disposition of the public municipal records as set forth on the attached exhibit and as set forth in the Municipal Records Manual.

SECTION 4. That the within Resolution shall become effective immediately upon passage.

SECTION 5. That any and all other Resolutions inconsistent herewith are hereby repealed.

RESOLVED IN COUNCIL this 11th day of October, 2021.

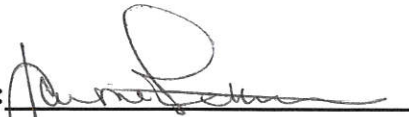
BOROUGH OF SOUTH GREENSBURG

By:



Clentin C. Martin, President of Council

ATTEST:



Jaime Peticca, Secretary

Records being disposed of:

Old postal maps